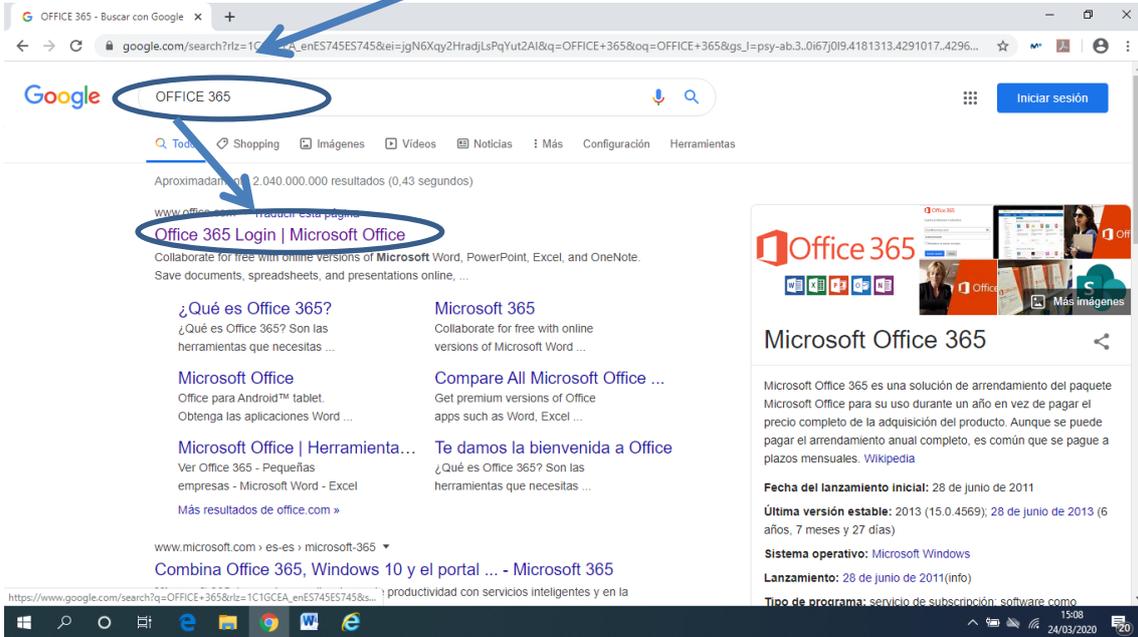




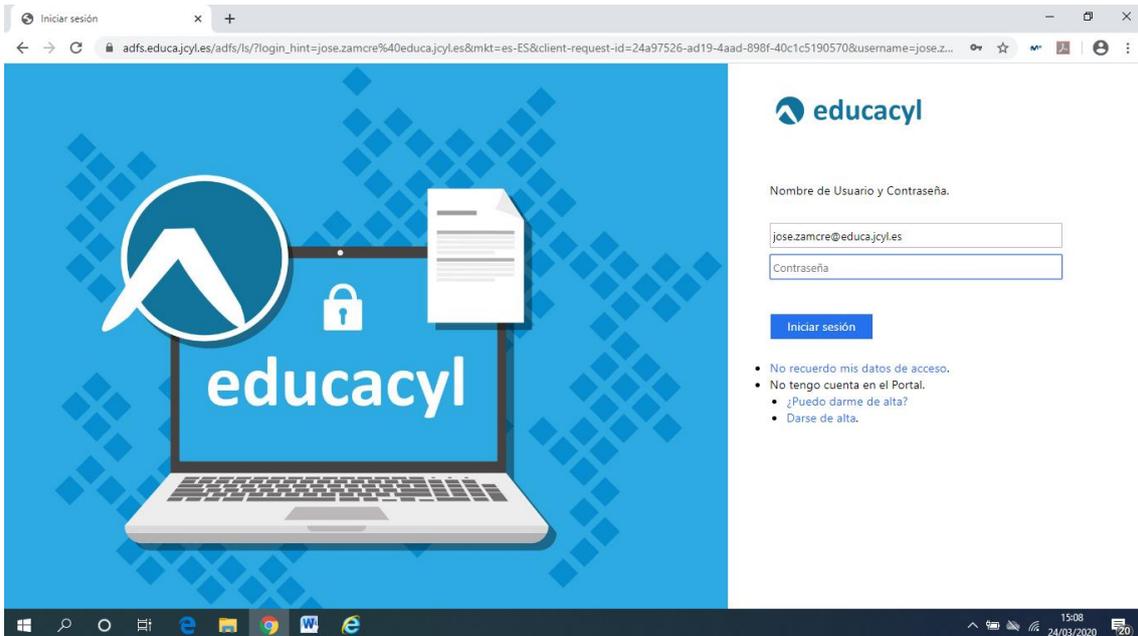
## ACCESO A TRAVÉS DEL OFFICE 365

### 1. BUSCAMOS EN GOOGLE OFFICE 365.



A screenshot of a Google search for "OFFICE 365". The search bar contains "OFFICE 365" and is circled in blue. A blue arrow points from the search bar to the first search result, "Office 365 Login | Microsoft Office", which is also circled in blue. The search results show approximately 2,040,000,000 results in 0.43 seconds. The first result is "Office 365 Login | Microsoft Office" with a description: "Collaborate for free with online versions of Microsoft Word, PowerPoint, Excel, and OneNote. Save documents, spreadsheets, and presentations online, ...". Other search results include "¿Qué es Office 365?", "Microsoft Office", "Microsoft Office | Herramienta...", and "Combinamos Office 365, Windows 10 y el portal ...". On the right side, there is a preview of the Microsoft Office 365 website.

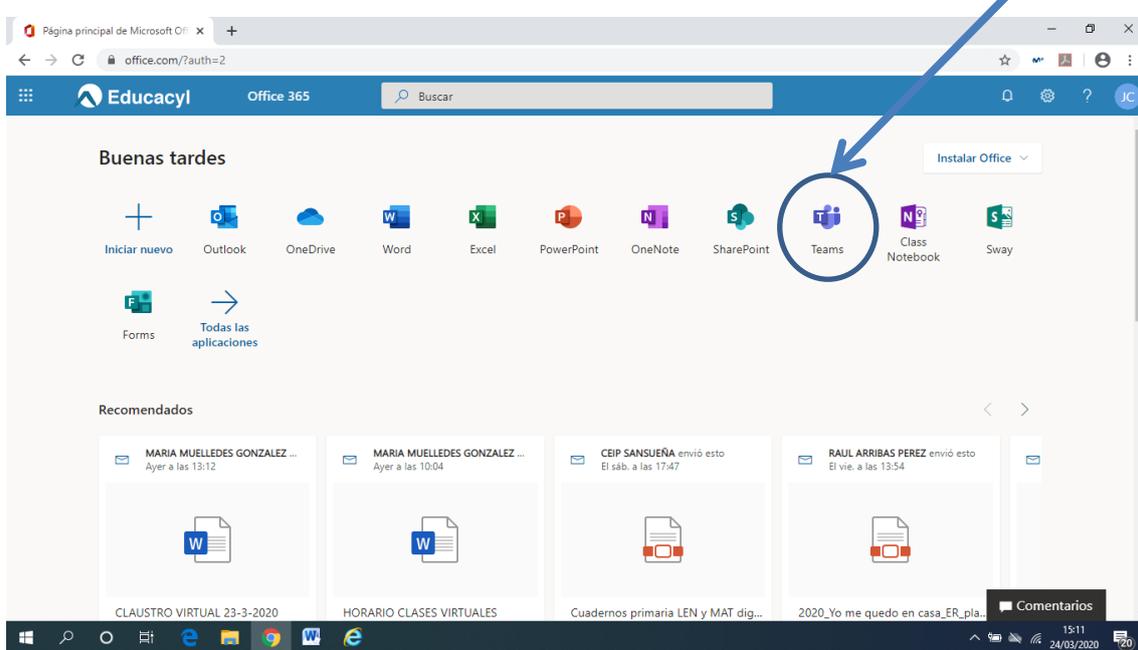
### 2. NOS SALDRÁ LA VENTANA PARA QUE PONGAMOS EL USUARIO EDUCACYL (usuario seguido de @educa.jcyl.es) Y LA CONTRASEÑA.



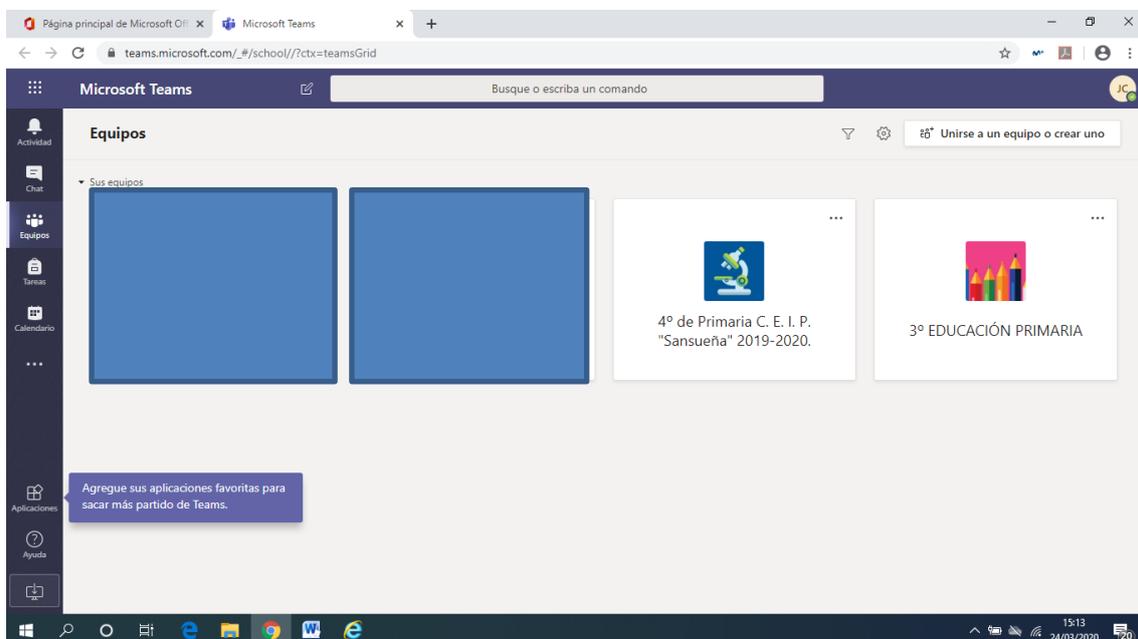
A screenshot of the Educacyl login page. The page has a blue background with a laptop displaying the "educacyl" logo. On the right side, there is a login form with the following fields: "Nombre de Usuario y Contraseña." with a text input field containing "jose.zamcre@educa.jcyl.es" and a password input field labeled "Contraseña". Below the fields is a blue "Iniciar sesión" button. There are also links for "No recuerdo mis datos de acceso.", "No tengo cuenta en el Portal.", "¿Puedo darme de alta?", and "Darse de alta." The browser address bar shows the URL: "https://adsf.educa.jcyl.es/adsf/ls/?login\_hint=jose.zamcre%40educa.jcyl.es&mkt=es-ES&client-request-id=24a97526-ad19-4aad-898f-40c1c5190570&username=jose.z...".



### 3. ACCEDEREMOS A ESTA VENTANA Y PINCHAREMOS EN EL ICONO “Teams”.



### 4. A CONTINUACIÓN NOS APARECERÁ UNA VENTANA CON LOS EQUIPOS A LOS QUE PERTENECEMOS.





5. PINCHANDO EN EL EQUIPO, NOS APARECE ESTA VENTANA DONDE YA COMENZAREMOS A TRABAJAR (EL TUTOR OS DIRÁ CÓMO Y CUÁNDO).

